



For more ideas on how to incorporate the recycling process in your everyday life, visit www.texasrecyclesday.org

Tip Sheet

REDUCE

- ☆ Purchase supplies in bulk or with less packaging
- ☆ Keep mailing lists updated to reduce wasted or returned mail
- ☆ Receive and pay bills electronically
- ☆ Use both sides of paper when possible
- ☆ Rent or borrow tools and equipment for limited use
- ☆ Lease office equipment
- ☆ Leave grass clippings on your lawn as mulch
- ☆ Buy and use durable items instead of throwaways
- ☆ Get schools to switch from disposable to plastic reusable lunch trays
- ☆ Use cloth napkins and towels

RECYCLE

- ☆ Start a compost pile at your home, school or office
- ☆ Start a recycling program at your school or office
- ☆ Recycle toner cartridges
- ☆ Take used motor oil to a collection center or business that accepts and recycles it
- ☆ Call 1-800-8-BATTERY or visit www.rbrc.org to find drop-off sites for rechargeable batteries in your area
- ☆ Call 1-800-CLEAN-UP or visit www.cleanup.org for recyclers accepting electronic waste in your area (cellular phones, printers, computers, computer peripherals, etc.)

REUSE

- ☆ Share magazines and books or donate to retirement homes, shelters or hospital and office waiting rooms
- ☆ Repair used items instead of purchasing new ones
- ☆ Donate usable items to charities
- ☆ Take your own canvas/reusable bags to grocery stores
- ☆ Store leftover food in reusable containers
- ☆ Choose rechargeable batteries
- ☆ Check out books from the library or buy used books
- ☆ Participate in a paint collection and reuse program
- ☆ Reuse durable coffee mugs and refillable bottles

REBUY

- ☆ Buy products made from or packaged in recycled materials
- ☆ Avoid buying non-recyclable items and find out what items local recyclers accept
- ☆ Ask stores where you shop to stock items made from recycled materials
- ☆ Shop at thrift shops, consignment stores, garage sales, and classified ad

**Keep Texas
Beautiful**

